



Edinburgh Manager Programme

Cohort 2 Schedule – 2026/27

	Event	Format	Duration	Dates / deadline	✓	
December	Familiarise yourself with programme, TEAMS site, SharePoint documents and add all dates to diary	Self-directed learning	1-3 hours	Before programme launch		
	Complete Strengths profile & review your report	Self-directed learning	1.5 hours	Before programme launch		
	Familiarise yourself with Guidance for managers	Self-directed learning	3 hours	Before programme launch		
January	Programme Launch event (location tbc)	In person event	3 hours + travel time	19th, 20th or 21st Jan (tbc)		
	Book preferred dates for Management Essentials Modules parts 1, 2, 3 & 4	Online task	15 minutes	By end January		
	Complete development wheel and identify personal development areas	Self-directed Learning	2 hours	Before 'Know yourself' session		
	Know yourself session (identify personal development areas)	Online workshop (TEAMS)	2.25 hrs	28th January, 1.45-4.00pm		
February	Work on personal development areas / meet with peer mentors	Self-directed Learning	2 hours	February		
	Prep for Management Essentials Module 1	Self-directed learning	30 min	Before workshop		
	Management Essentials Module 1: The Foundations of Management	Online workshop	3 hours	Tues 9th Feb, 13:30-16:00 OR Wed 10th, Feb 9:30-12:00 OR Wed 10th, Feb 13:30-16:00		
	Take time to reflect on Module 1 and complete Reflections Log	Self-directed Learning	30 min	After workshop		
	February Break					
	Prep for first Discussion Group	Self-directed learning	30 minutes	Before discussion group		
	Facilitated Management Discussion Group 1	Online Meeting (TEAMS)	2 hours	Wednesday 24th OR Thursday 25th February		
March	Work on personal learning objectives & meet with peer mentors	Self-directed learning	2 hours	March		
	Prep for Management Essentials Module 2	Self-directed learning	30min	Before workshop		
	Management Essentials Module 2: Getting the best from your Team	Online workshop	3 hours	Tues 9th March, 13:30-16:00 OR Wed 10th March, 9:30-12:00 OR Wed 10th March, 13:30-16:00		
	Take time to reflect on Module 2 and complete Reflections Log	Self-directed Learning	30 min	After workshop		
	Prep for second Discussion Group	Self-directed learning	30 minutes	Before discussion group		



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	Facilitated Leadership Discussion Group 2	Online meeting (TEAMS)	2 hrs	Wednesday 17 th OR Thursday 18 th March	
	Recommended eLearning: Introduction to Change Management – understand common language and models used, including ADKAR	https://edin.ac/493ARhd	45 minutes	By end of programme	
	Recommended eLearning: Introduction to Leading Change – focusses on the role of the Line Manager during change and introduces the CLARC model	https://edin.ac/4cNXzef	45 minutes	By end of programme	
Easter Break					
April	Prep for Management Essentials Module 3	Self-directed learning	30 min	Before workshop	
	Management Essentials Module 3: Manager as a coach	Online workshop	3 hours	Tues 6 th April, 13:30-16:00 OR Wed 7 th April, 9:30-12:00 OR Wed 7 th April 13:30-16:00	
	Take time to reflect on Module 3 and complete Reflections Log	Self-directed Learning	30 min	After workshop	
	Prep for 3rd Discussion Group	Self-directed learning	30 minutes	Before discussion group	
	Facilitated Leadership Discussion Group 3	Online meeting (TEAMS)	2 hrs	Wednesday 14 th OR Thursday 15 th April	
	Prep for Management Essentials Module 4	Self-directed learning	30 min	Before workshop	
	Management Essentials Module 4: Managing Yourself	Online workshop	3 hours	4 th week of April	
	Reflect on programme learning to date and complete Reflections Log	Self-directed Learning	1 hour	After workshop	
May	Self-facilitated Management Discussion Group 4		2 hours	12 th or 13 th May	
	Prepare and record reflections video	Self-allocated time	2 hours	By Friday 21 st May	
June	Give & receive feedback on reflections video with peer mentors and nominating manager	Self-directed time	2 hours	By Friday 4 th June	
	Making a Difference celebration event (location tbc)	In person event	3 hours	15 th , 16 th or 17 th June (tbc)	
	Development review discussion with nominating manager to discuss objectives and actions going forward	Self-allocated time	1 hour	By end of September 2025	
Total anticipated time commitment to complete programme:			53 hours		